



**INDIAN INSTITUTE OF MANAGEMENT AMRITSAR**  
Punjab Institute of Technology, Inside Govt. Polytechnic Campus,  
Polytechnic Road, G.T. Road, Chheharta, Amritsar (Punjab)  
Web site: <http://www.iimamritsar.ac.in>

**NOTICE INVITING TENDER  
FOR  
COMMISSIONING, TESTING AND PROVIDING DEDICATED  
INTERNET CONNECTIVITY FOR IIM AMRITSAR TRANSIT  
CAMPUS AND HOSTEL**

**TECHNO-COMMERCIAL BID**

Issued to: -----  
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<b>Tender Reference No.</b>	<b>IIMASR /INT/164/2020</b>
<b>Date of Issue of NIT</b>	<b>23-03-2020</b>
<b>Due date of receipt of Bids</b>	<b>22-04-2020 up to 3.00 PM</b>
<b>Opening of Technical Bid</b>	<b>22-04-2020 at 3.30 PM</b>
<b>Opening of Price Bid</b>	<b>Will be intimated later</b>

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# **PART 1 - INSTRUCTIONS TO BIDDERS**

## **PREAMBLE / INTRODUCTION**

Indian Institute of Management, Amritsar is one of the six IIMs set up by the Ministry of Human Resources Development, Government of India in the Union Budget of 2014. As per the directive of the union ministry of Human Resources Development. Sealed tenders are invited by the Director, Indian Institute of Management, Amritsar for commissioning, testing and providing dedicated internet connectivity.

The tender should be submitted in **two parts, Part – I (Technical Bid) & Part – II (Financial Bid)**. The envelope of Part – I should be super-scribed as “Tender for Providing the Internet Leased Line Connectivity, **Part – I Technical Bid**” and Envelope of **Part – II** should be super-scribed as “Tender for Providing the Internet Leased Line Connectivity, **Part – II Financial Bid**”.

## **1. ELIGIBILITY CRITERIA:**

The Agencies that fulfil the following requirements shall be eligible to apply.

- 1.1 The ISP should have a valid '**Category A**' ISP license from Govt. of India (Attach a copy of license).
- 1.2 The firm/agency must have a fully functional Customer Service Centre (s) in the Amritsar region, which is fully operational 24 X 365 days. A list of Customer Service Centre (s) must be enclosed with a technical bid.
- 1.3 The firm/agency has adequate bandwidth at the backend to provide the desired bandwidth in Institute. The supporting documents must be enclosed with a technical bid.
- 1.4 The annual turnover of the tenderer for each of the last three financial years should not be less than Rs.15.00 Lakhs (Rupees Fifteen Lakhs only). Financial statements duly audited/certified by the Chartered Accountant (CA) for the past three years along with the copies of Income Tax Return (ITR) must be enclosed with the technical bid.
- 1.5 The tenderer should not have been debarred or blacklisted by any Central / State Government any State Government Department(s) and the tenderer should not have any litigation in any of the Court(s). An affidavit to that effect on Non-Judicial Stamp Paper of **Rs.25/-** duly notarised shall be enclosed with the technical bid. The proforma of the affidavit is attached to the tender as Annexure – A.
- 1.6 The Technical Bid shall be accompanied with the required EMD of an amount Rs **75,000/- (Rs. Seventy-Five Thousand Only)**), Non-refundable tender Fee of **Rs 1120/-** (Rs. One Thousand One Hundred Twenty Only), and other required documents.
- 1.7 The Price Bid, along with all necessary documents as stipulated, is to be submitted in a sealed envelope super-scribed “**Price Bid for**

**Commissioning, Testing and Providing Dedicated Internet Connectivity for IIM Amritsar Transit Campus and Hostel”.**

1.8 The Bids should be either deposited in the “Tender Box” kept in the Reception Counter of the Administrative Block of the Institute or sent by Registered Post to the following address:

**INDIAN INSTITUTE OF MANAGEMENT AMRITSAR  
PIT BUILDING, INSIDE GOVT. POLYTECHNIC CAMPUS,  
POLYTECHNIC ROAD; CHHEHARTA, G.T. ROAD  
AMRITSAR – 143105**

IIM Amritsar is not liable for non-receipt of the Tender in time due to a change in address on the envelope.

## **PART 2 - CONDITIONS OF CONTRACT**

### **2. GENERAL CONDITIONS:**

**2.1** It shall be the responsibility of each tenderer to fully inform/acquaint/familiarized itself with local conditions and factors, which may have any effect on the execution of services to be rendered under the contract. All tenderer(s) intending to bid shall visit and make themselves thoroughly acquainted with the local site conditions.

**2.2** The Institute shall presume that the tenderer has understood and agreed that all the relevant factors have been kept in view while submitting the bid. No financial adjustment arising thereof shall be permitted by Institute, based on any non-clarity of information about local conditions being pleaded by the tenderer. Further, no claim for financial adjustment being made by the contract awarded on this tender document will be entertained by the Institute.

**2.3** The tenderer shall be required to submit the earnest money deposit (EMD) **Rs. 75000 (Rs. Seventy-Five Thousand Only)** which is a refundable and non-refundable tender **fee** for an amount of **1120/- (Rupees One Thousand One Hundred Twenty only)** by way of demand draft only. The demand draft shall be drawn in favor of "Indian Institute of Management Amritsar, payable at Amritsar". The demand draft for earnest money deposit & tender fee must be enclosed in the envelope containing the technical bid. Cheque, Bank Guarantee will not be accepted towards EMD / Tender Fee.

**2.4** The tenderer shall submit the one copy of the tender document and addenda thereto, if any, with each page of this document signed and stamped to as proof to confirm the acceptance of entire terms & conditions of the tender.

The bid of any tenderer who has not complied with one or more of the conditions of eligibility criteria and/or fails to submit the required documents as required / or mentioned in the tender document is liable to be summarily rejected.

The Institute reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage before the award of contract without assigning any reason whatsoever.

### **3. VALIDITY:**

Quoted rates must be valid for 90 days from the stipulated last date of submission of the bid. The overall offer for the assignment and tenderer(s) quoted price shall remain unchanged during the period of validity. In case the tenderer(s) withdraws, modifies or changes his offer during the bid validity period, the earnest money deposit paid by him shall be forfeited without assigning any reason thereof. The tenderer(s) should be ready to extend the validity if required.

### **4. INSTALLATION & COMMISSIONING:**

The project will be completed within 4 weeks from the date of issue of the Letter of Intent (LOI) / Work order. All the aspects of safe delivery, installation, commissioning and uplink of the connectivity shall be the exclusive responsibility of the Service Provider.

If the Service Provider fails to uplink the connectivity by the specified date, then the penalty at the rate of 1% per week of the total order value subject to a maximum of 10% of the total order value will be deducted.

### **5. PAYMENT TERMS & CONDITIONS:**

- 100% payment of the installation & commissioning charges shall be paid after the uplink of the connectivity, on submission of uplink connectivity test report.
- Annual Recurring (bandwidth) charges shall be payable on the half-yearly basis at the end of the half-year, for this, the Service Provider will raise the bill at least two weeks in advance before the end the half-year.

### **6. CONTRACT PERIOD:**

The contract period for providing the Internet Leased Line Connectivity to Institute would be initially for one year and will be further extended, based on the requirement of the Institute on yearly basis, unless it will

stand to cancel on the expiry of the contract or written notice within 30 days. The agreed price would be applicable throughout the contract period. No hike in price would be admissible; however, if the prices are reduced on any account, the benefit of the same should be passed on to Institute.

#### **7. TENDER PREPARATION COST:**

The tenderer shall solely bear all costs associated with the preparation and submission of the bid, including the site visit, etc. The Institute shall in no case be responsible or liable for such costs, regardless of the conduct or outcome of the tender process. In no case, such costs shall be reimbursed by the Institute.

#### **8. TENDER EVALUATION:**

Institute will evaluate all the proposals to determine whether these are complete in all respects as specified in the tender document. Evaluation of the proposals shall be done in two stages as:

##### **(a) Stage – I (Technical Evaluation):**

The tenderer shall be required to submit the earnest money deposit (EMD) of the **Rs. 75000 (Rs. Seventy-Five Thousand Only)** which is a refundable and non-refundable **tender fee** for an amount of **1120/- (Rupees One Thousand One Hundred Twenty only)** by way of demand draft only. The demand draft shall be drawn in favor of “Indian Institute of Management Amritsar, payable at Amritsar”. The demand draft for earnest money deposit & tender fee must be enclosed in the envelope containing the technical bid. Cheque, Bank Guarantee will not be accepted towards EMD / Tender Fee.

Institute shall evaluate the technical bid(s) to determine whether these qualify the essential eligibility criteria in Para 1 and fulfill general conditions as mentioned in Para 2, whether the tenderer submitted tender fee, whether any computational errors have been made, whether all the documents have been properly signed & stamped,

whether all the documents as mentioned / or required to be submitted with technical bid are submitted and whether bids are completed and generally in order.

The Institute reserves the right to reject any or all tenders if it does not meet the required criteria as mentioned in technical bid.

After the evaluation of technical bid(s), a list of the qualifying tenderer(s) shall be made. Shortlisted tenderer(s) shall be informed of the date, time and place of opening of the financial bid(s) and they may attend or depute their authorized representative/s to attend the opening of the financial bid(s) on the scheduled date & time. The representative(s) should have a letter of authority to attend the price bid(s) opening event.

**(b) Stage – II (Financial Evaluation):**

The bid should be filled or typed and signed in ink legibly giving the full address of the tenderer. The tenderer should quote the price in figures as well as in words the amount tendered by him. Alteration if any, unless legibly attested by the tenderer with his full signature, shall invalidate the tender. The Tender should be duly signed by the authorized persons. In case there is any difference in the amount between figures and words, the amount indicated in words will be treated as a valid offer. The financial bid(s) shall be evaluated based on the total cost quoted by the tenderer.

Service Tax/GST or any other taxes and Education Cess will be paid extra as applicable. Income tax will be deducted at the source.

**9. AWARD OF CONTRACT:**

After due evaluation of the financial bid(s), the Institute will award the contract to the lowest evaluated responsive tenderer (hereinafter referred to as the “Service Provider”).

**10. CONTRACT NEGOTIATIONS**

After the selection process, IIM Amritsar will enter into a contract with



the selected Bidder. The final contract would be in a format as follows; The following documents would be included as attachments to the final contract:

- Tender Documents
- The bidder's proposal in response and clarifications made in course of the evaluation, including all annexure and supporting documents,
- An implementation plan identifying the tasks to be completed, the assigned responsibilities, and the scheduled completion dates.
- The selected bidder(s) will abide by the price terms for 90 days and specify the price variation clause for the year beyond 9 days.

#### **11. UNSATISFACTORY PERFORMANCE**

The Parties herein agree that IIM Amritsar shall have the sole and discretionary right to assess the performance(s) of the Bidder components(s), either primary and or final, and IIM Amritsar, without any liability whatsoever, either direct or indirect, may reject the system(s) component(s) provided by the Bidder, in part or its entirety, without needing to offer any explanation to the Bidder, either during the pre and or post-test period should the same be unsatisfactory and not be to the acceptance of IIM Amritsar. The Bidder covenants to be bound by the decision of IIM Amritsar without any demure in such an eventuality.

#### **12. COMMENCEMENT OF CONTRACT:**

The Service Provider shall commence the work from the date of receipt of acceptance of the Letter of Intent (LOI) / work order which shall be accepted by the Service Provider within not more than 10 days from the receipt of the work order or 15 days from the date of said order whichever is earlier.

#### **13. PERFORMANCE SECURITY:**

The Service Provider shall be required to furnish a Performance Security within 21 days from the date of issue of LOI / work order for an amount

equal to 10% of the order value in the form of irrevocable bank guarantee by any nationalized bank in prescribed format and execute the SLA (Service Level Agreement).

The Performance Security as furnished by the Service Provider shall remain valid for sixty days beyond the date of completion of all contractual obligations of the Service Provider under the agreement to be executed by and between the Institute and Service Provider.

In case the period of the contract is extended further by the Institute in consultation with the Service Provider, the validity of Performance Security shall also be extended by the Service Provider accordingly so that such Performance Security shall remain valid for sixty days after the expiry of the obligations of the Service Provider for the extended period.

#### **14. FORCE MAJEURE:**

- a) The Service Provider shall not be liable for forfeiture of its earnest money/performance security deposit, liquidated damages, or termination for default, if and to the extent that its delay in performance or other failures to perform its obligations under the contract is the result of an event of Force Majeure.
- b) For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Service Provider that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

#### **15. REFUND OF EMD:**

Earnest Money Deposit shall be refunded to the unsuccessful tenderer after the completion of the acceptance/allotment process in favor of a successful bidder.

#### **16. ARBITRATION:**

In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the

Service Provider will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Amritsar only. The decision of the Arbitrator shall be final and binding on both parties.

#### **17. JURISDICTION:**

The courts at Amritsar alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender/contract. It is specifically agreed that no court outside and other than Amritsar Court shall have jurisdiction in the matter.

#### **18. CLARIFICATION:**

The prospective tenderer(s) requiring any clarification regarding the tender document are requested to contact IIM Amritsar. IIM Amritsar will respond in writing to any request for clarification, which is received not later than the 10 days for last date of submission of Tender.

At any time before the deadline for submission of bids, the Institute may, for any reason, whether at its initiative or in response to a clarification requested by a prospective tenderer(s), modify the tender document by amendment.

The amendment will be published on the Institute website. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the Institute may, at its discretion extend the deadline for the submission of Tender.

#### **19. ISP's RESPONSIBILITIES:**

- Providing, laying, Commissioning and testing of the end to end OFC links to IIM Amritsar Transit Campus.
- Termination of the links at the above premises on an Ethernet Port
- Providing dedicated ports on ISP's router.
- Providing dedicated Internet bandwidth as mentioned above

- Unlimited Internet access through the dedicated port
- Provision for at least 16 Static IP addresses.
- 99.50% uptime guarantee for the link.
- ISP Should regularly monitor the speed of the connections.
- ISP should provide all customer premises equipment required, if any, and maintain the same for 1 year or till the contract at no extra cost (ISP should conduct a site survey before the submission of tender if needed at ISP's own expense).
- ISP should specify any remote end equipment required to be provided by the institute.
- Local Maintenance of link
- 24x7 help desk facility
- 24x7 Network Monitoring with Graph.
- Responsible to maintain and monitor the last mile connectivity on a 24x7x365 basis.
- Speed of the connections should be consistent throughout the contract period. Failing which, the last date of Uplink which provided the consistent speed will be considered speed per order and the period (Uplink Date – Speed Issue Reporting Date) will not be paid.

**20. List of documents to be submitted with Technical Bid:  
(In Serial Order and Put Page numbers also)**

1. Tender Fee and EMD – **Form 1**
2. Covering letter addressed to the Chairperson IT and Systems, giving brief company profile including turnover details and brief technical description of the product quoted. **Form -2**
3. Certificate of Declaration of Blacklist / Not Blacklist of Company – **Form -3**
4. Certified copies of audited turn over documents or Income Tax Return (ITR) for the last three years. **Form – 4**
5. Customer list where the same solution has been provided. **Form-5**
6. Name and address of the ISP.
7. Affidavit as per **Form-6**.
8. List of support locations.

9. Tender Documents duly stamp signed.

10. Letter of the authorized signatory for tender.

**21. Other Important Conditions:**

- ISP should have a currently valid Class-A ISP license.
- ISP should have fully resilient and self-healing network architecture, on fibre / RF medium, for the domestic backbone in India. In case ISP's national backbone uses the infrastructure of other licensed NLDOs, ISP must indicate the capacity available through these other provider's networks as well as indicate the existing SLA with all involved providers
- Average latency should not be more than 400ms up to ISP's 1<sup>st</sup> Tier 1 peering point.
- 24 x 7 x 365-customer support should be offered.
- ISP should have a centralized trouble ticketing tool for call logging, monitoring and troubleshooting purpose.
- ISP should provide a single Toll-Free number for all the call logging and status update.
- ISP should have well-defined capabilities and procedures to track call resolution progress status and provide the updates to the customer. In addition, ISP should have well-defined management and technical escalation procedures. Each functional process should be certified under ISO 9001:2000.
- ISP should have local service support at Amritsar
  - Operations & Maintenance
  - The Service Provider should have well-equipped O & M centers staffed with experienced personnel
  - Service Provider shall maintain the sufficient spares at the O & M centers to comply with committed
  - MTTR
  - The ISP should have experience in providing a similar facility. A list of educational institutions using a similar facility from the ISP should be enclosed with the offer.

- Service Level Agreement committing at least 99.5% service availability, including the last mile connectivity.
- In case the SLA for uptime is not met, on an annual basis, service credit of twice the excess downtime, over the allowed downtime, must be provided at the end of 1 year of service.
- Last-mile connectivity must be provided at our premises on Ethernet interface
- MTTR should not be more than 12 hours, including the last mile connectivity medium.

# **PART 3 - SCHEDULE OF REQUIREMENTS**

## **Details of Requirement**

Indian Institute of Management Amritsar invites proposals from the local Class Internet Service Providers (ISPs) for providing backup internet connectivity at the Institute's following premises:

Sr. No	Location	Internet Bandwidth required
1	Indian Institute of Management, Amritsar Transit Campus, Inside Govt. Polytechnic College Amritsar, Polytechnic Road, PO: Chheharta, G.T. Road, Amritsar - 143105	500 Mbps (1:1)
2	Indian Institute of Management, Amritsar Hostel, Blessing City, New Redisun Blu Hotel. GT Road Amritsar	700 Mbps (1:1)

Type of connectivity: **Dedicated Internet Connectivity on Scalable Ethernet solution**

Connectivity Media: **End to end underground OFC**

### **Work completion schedule:**

The commissioning, testing and providing dedicated Internet connectivity should be complete within 4 weeks from the date of issue of the Letter of Intent (LOI) / Work order. The Internet connectivity should be made operational within 4 weeks from the date of issue of the Letter of Intent (LOI) / Work order.

**PART 4 - PRICE SCHEDULE (TO BE  
UTILISED BY THE BIDDERS FOR QUOTING  
THEIR PRICES)**

21. **Rates Quoted:**

<b><u>FINANCIAL BID For IIM Amritsar Transit Campus Link (500Mbps)</u></b>	
Description	Charges quoted in INR
<b>One Time Charges:</b>	
Registration Charges	
Installation Charges	
GST @	
<b>Total One Time Charges (A):</b>	
Annual Recurring Charges for 500 Mbps (1:1)	
GST @	
Number of Static IPs Offered	
<b>Total Annual Recurring Charges (B):</b>	
<b>Grand Total (A+B)</b>	

Charges quoted should be inclusive of all the cost components, Active/Passive/cables, etc. with all taxes and duties. There should be no hidden cost. If there is any reduction in the annual charges during the contract period the benefit should be passed to the institute. The contract shall be initially for one year extendable further on mutually agreed terms and conditions if found satisfactory

(Signature of Authorized Signatory)



<b><u>FINANCIAL BID for IIM Amritsar Hostel Link (700Mbps)</u></b>	
Description	Charges quoted in INR
<b>One Time Charges:</b>	
Registration Charges	
Installation Charges	
GST @	
<b>Total One Time Charges (A):</b>	
Annual Recurring Charges for 700 Mbps (1-1)	
GST @	
Number of Static IPs Offered	
<b>Total Annual Recurring Charges (B):</b>	
<b>Grand Total (A+B)</b>	

Charges quoted should be inclusive of all the cost components, Active/Passive/cables, etc. with all taxes and duties. There should be no hidden cost. If there is any reduction in the annual charges during the contract period the benefit should be passed to the institute. The contract shall be initially for one year extendable further on mutually agreed terms and conditions if found satisfactory

(Signature of Authorized Signatory)

## **PART 5 – SERVICE LEVEL AGREEMENT**

This agreement is made on this << Date on which the agreement is done >> between IIM Amritsar (herein after called "first party") of the one part and \_\_\_\_\_ (As per Document Signing Authorization Letter submitted by M/s \_\_\_\_\_ of M/s \_\_\_\_\_ (hereinafter called "the Contractor") of the other part.

Whereas FIRST PARTY is desirous that the Contractor commissioning, testing and providing dedicated internet connectivity for IIM AMRITSAR transit campus and hostel vide "TENDER NOTICE No: - FIRST PARTY/IIMASR/INT/164/2020" dated \_\_\_\_\_. FIRST-PARTY has accepted the Tender by the CONTRACTOR for the execution and completion of such Works of quality and specifications as detailed in the Standard Bid Documents, Specifications, at a negotiated contract price of INR \_\_\_\_\_ (Rupees \_\_\_\_\_)

NOW, THIS AGREEMENT WITNESSED as follows:

1. In this Agreement, words and expression shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. In consideration of the payments to be made by the FIRST PARTY to the Contractor as the price money quoted hereinafter mentioned, the Contractor hereby covenants with FIRST-PARTY to execute and complete the Works and remedy any defects therein in conformity in all aspects with the provisions of the Contract.
3. As mentioned in the LOI the security deposit bank guarantee has been issued by M/s \_\_\_\_\_ in time based on that the agreement is signed on the above-mentioned date.
4. The following documents shall be deemed to form and be read and construed as part of this Agreement viz:
  - I. Letter of Acceptance (LOA);
  - II. Authorization Letter for signing, amending and executing the agreement and other documents incidental to complete the contract.

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. The Contractor shall be paid an amount of INR \_\_\_\_\_ (Rupees \_\_\_\_\_) by the FIRST PARTY in accordance with the Schedule specified hereinafter.
2. Payment Terms:

FIRST PARTY's payment terms are:

100% payment of the installation & commissioning charges shall be paid after the uplink of the connectivity, on submission of uplink connectivity test report.

Annual Recurring (bandwidth) charges shall be payable on the half-yearly basis at the end of the half-year, for this, the Service Provider will raise the bill at least two weeks in advance before the end the half-year.

3. The Contractor shall complete the work in 30 days from the date of the Agreement. A Grace period of 7 days shall be permitted for completing the work. In case of delay in completion of the contract, a penalty equal to 2.5 % of the contract price per week beyond the days of grace subject to a maximum of 5 % of the contract value will be imposed and shall be recovered from the performance guarantee.

4. The Contractor should guarantee for 99.50% uptime of the link and the contractor should regularly monitor the speed of the connections. The speed of the connections \_\_\_\_\_ Mbps of the ILL Link installed at Location \_\_\_\_\_ should be consistent throughout the contract period. Failing which, the last date of Uplink which provided the consistent speed will be considered speed per order and the period (Up Link Date – Speed Issue Reporting Date) will not be paid.

5. The Computer Centre, FIRST PARTY, will monitor the progress of works including the quality and specifications as per tender document from time to time. The contractor must complete the work as per the given schedule below by observing the terms and conditions of the agreement. If Director / Computer Center, FIRST PARTY, notices that the work is not progressing as per the schedule and there are violations of the terms and conditions of the agreement, he has every right to give a stop memo and terminate the contract without prior notice. This is not prejudiced to his any right as per the agreement.

6. Maintenance support of the ILL Link is 1 year from the date of acceptance by the first party which is extendable based on the requirements of the Institute.

7. The Director on the recommendations of the PURCHASE Committee of FIRST PARTY will approve the settlement of the final bill after the successful completion of the work as per the tender contract.

8. All direct and indirect taxes arising in connection with the execution of works and the cost of all seen and unseen expenditure relating to the works shall be borne exclusively by the Contractor.

9. All the terms and conditions mentioned in the tender document will be applied to the supplier on execution on the contract.

10. Any scheduled maintenance on the link will be carried out during off-peak hours &

intimated to the First Party in advance.

11. Any dispute between the parties as to matters arising pursuant to this contract shall be referred to arbitration and shall be dealt at Amritsar as per the provision of the Arbitration & Conciliation Act 1996. The court of jurisdiction shall be Chandigarh High Court, Chandigarh in case the matter referred to the Court of Law.

The contractor has submitted a Security deposit via Bank Guarantee of 10 % of the Order value as per clause mentioned in the letter of acceptance valid up to the warranty period.

The Common Seal of INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

Signed, Sealed and Delivered by the said

M/s \_\_\_\_\_

in the presence of:

Binding Signature of FIRST PARTY: INDIAN INSTITUTE OF MANAGEMENT AMRITSAR.

Binding Signature of Contractor: M/s \_\_\_\_\_

Contractor

Administration Coordinator  
FIRST PARTY

# **PART 6– OTHER STANDARD FORMS**

**FORM 1**

Ref: -

Dear

Sir,

The following DD in favor of IIM Amritsar is enclosed herewith towards Tender Fee & EMD

<b>Detail of DD</b>	<b>Amount</b>	<b>DD No. &amp; Date</b>	<b>Bank Name</b>
Tender Fee (Including Tax)	Rs.		
EMD	Rs.		

## Details of the Company

Tender No.:

Sl. No	Clarification sought	Details to be furnished	
1	Name of the authorized signatory Contact Address  Email Address:		
2	Type of company/organization (please tick)	<input type="checkbox"/> Private Limited <input type="checkbox"/> Company Public Limited <input type="checkbox"/> Company Others	
3	Year of Incorporation:		
4	Has the company/organization ever been black-listed by Govt. of India, if <b>No</b> , please attach a self-declaration		
5	Annual turnover during the last three financial years:	<b>Year</b>	<b>Amount (in lakhs)</b>
6	Confirm whether the company/organization is a systems integrator with proven skills and experience in designing, setting up, operating and maintaining similar facilities? <b>Please attach the completion certificate as a proof for expertise.</b>		
7	Total number of above projects executed during the last 2 financial years and the total value of these projects	No. of Projects: Value :	
10	Confirm whether company/organization has local support facility at Punjab (please tick)	YES NO	

*[Note: Please attach documentary proof in support of the information furnished above, wherever necessary, duly signed by the authorized signatory]*

Date:  
Signatory)

(Signature of Authorized

**CERTIFICATE**

**(To be executed & attested by Public Notary / Executive Magistrate on Rs.25/- non-judicial Stamp paper by the Tenderer)**

I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm/agency namely M/s. \_\_\_\_\_ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India and should not have any litigation in any of the labor court(s).

Or

I/We \_\_\_\_\_ (Tenderer) hereby declare that the Firm/agency namely M/s. \_\_\_\_\_ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of \_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_.

The period is over on \_\_\_\_\_ And now the firm/company is entitled to take part in Government tenders.

In case the above information found false I/we are fully aware that the tender/ contract will be rejected /Cancelled by Director, IIM Amritsar, and EMD / SD shall be forfeited.

In addition to the above Director, IIM Amritsar, will not be responsible to pay the bills for any completed / partially completed work.

**Attested:**

(Public Notary / Executive Magistrate)

Address \_\_\_\_\_

DEPONENT

Name \_\_\_\_\_

**Annual Turnover & Income Tax Return Details:**

Bidder's Annual Turnover for last three Financial years & Income Tax Returns for the last three financial years	Financial Year	Turnover in Rs.	Net Taxable Income	-
				Supporting Documents are to be attached along with the Annexure- <i>(Balance Sheet approved by the CA and the IT clearance certificate, profit loss account)</i>

Date:  
Signatory:

Authorized



**Bidder's work Order Details:**

S. No.	Evaluation Criteria	Name of the Client with Order No. & date
A list of major clients was a similar type of Work executed by you during the last 3 financial years.		
1	Projects details executed during the last 3 financial years and the total value of these projects	

Date:  
Authorized Signatory

**Certificate for Tender Documents Downloaded from  
Indian Institute of Management Amritsar Website**

In case the tender document is downloaded from the website, a declaration in the following Performa has to be furnished.

"I..... (Authorized Signatory) hereby declare that the Tender Document submitted has been downloaded from the website <http://www.iimamritsar.ac.in> and no addition/deletion/correction has been made in the Tender Form (Tender No.....) downloaded. I also declare that I have enclosed a DD/Bankers Cheque No. ....dated ..... for `..... towards the cost of Tender Form along with Tender document".

In the case at any stage, it is found that the information given above is false/incorrect, IIM Amritsar shall have the absolute right to take any action as deemed fit/without any prior intimation.

**Signature of the Tenderer with Seal**