



# INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

PIT Building, Inside Govt. Polytechnic Campus;  
Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105  
Phone No. 0183- 2820034

Ref No. IIMASR/NIQ/2021/225

Date: - 23.04.2021

**Sub: - Notice Inviting Quotations (NIQ) for printing and supply of "Degree Folders" to IIM Amritsar.**

E-Quotations are invited on IIM Amritsar e-Tender portal for printing and supply of "Degree Folders" to the IIM Amritsar. It should be uploaded on IIM Amritsar e-Tender portal by 12.00 PM. on or before 30-04-2021. It shall be opened on the e-Tender portal on the same day, i.e. 30-04-2021 at 12.30 PM. Quantity and specification of the items are mentioned in **Annexure A**.

## **TERMS & CONDITIONS**

1. Offer must be legible, clear and free from overwriting and cutting. The bid should be in the prescribed format, failing which proposal will be treated as incomplete. Incomplete/conditional submissions are liable to be rejected.
2. The Invitation is open to all registered suppliers who are having PAN/GST number and Bank A/c Number in their firm/agency name.
3. This office reserves the right not to accept the lowest quotation without assigning any reason for the rejection.
4. The bidder should provide a blacklisting related certificate **Annexure B**.
5. The bidder shall provide the complete correspondence address, contact number and alternate number and email id.
6. The sample designs may be shown/requested to/from IIM Amritsar. Once the design is approved by the Institute then only the vendor shall make the final items.
7. Any other charges, such as packing and forwarding, delivery charges, sales tax, etc. if any, should be included in the quoted price.

  
**Dr. Simrandeep Singh Thapar**  
**Administrative Officer**



# INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

PIT Building, Inside Govt. Polytechnic Campus;  
Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105  
Phone No. 0183- 2820034

## Annexure A

Sr. No	Name & Description of items	A/u	Total quantity	Unit Rate Estimated	Total
1	Degree Folders (Synthetic black leather, 12"x9", transparent pouch both side, golden printing of text outside	Nos	151		
<b>Total</b>					
<b>GST @ _____</b>					
<b>Grand Total</b>					

Date:

NAME, SIGNATURE & SEAL OF THE BIDDER



# INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

PIT Building, Inside Govt. Polytechnic Campus;  
Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105  
Phone No. 0183- 2820034

**Annexure B**

## CERTIFICATE

**(To be provided on the letterhead of the firm)**

I hereby certify that the above firm/agency neither blacklisted by any Central/State Government/ Public Undertaking/Institute nor is any criminal case registered/ pending against the firm or its owner/ partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above agency may be summarily terminated and the firm blacklisted.

**Authorized Signatory Date:**

**Name: Place: Designation: Contact No.:**

**Seal**

