



INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

PIT Building, Inside Govt. Polytechnic Campus;
Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105
Ph. No. 0183-2820034

NIQ No: NIQ/IIMASR/286/2022

Dated 23.06.2022

NOTICE INVITING QUOTATIONS FOR DISPOSAL OF PRINTER TONERS, BUSES TYRES & BATTERIES, WOODEN BEDS, CHAIRS, WASTE WOODEN etc.

Sealed quotation are invited from the interested bidders in sealed envelopes super scribed as “NIQ for disposal of printer toners, buses tyres & batteries, wooden beds, chairs, waste wooden etc. addressed to the Dean Administration, purchase office Amritsar so as to reach to the undersigned by 26.08.2022 at 12:00 PM.

1. **Site visit:** Every Tenderer/Bidder is expected to inspect printer toners, buses tyres & batteries, wooden beds, chairs, waste wooden etc. on working days from 10:00 am to 4:00 pm except Saturday & Sunday and Govt. holidays, to ascertain the quantity and material, at his own cost before quoting the rates. He must also go through all the terms and conditions as stipulated in the documents. It will be construed that the bidder has inspected the waste material and satisfied himself with the Institute’s requirements, site conditions, and other relevant matters.
2. **Financial Evaluation (Financial bid):** The Financial Bid should be submitted strictly in the prescribed form “FINANCIAL BID” and should remain **valid for a minimum of three months**.
 - a. Financial bids, which are incomplete and are not submitted in the prescribed form, will be summarily rejected.
 - b. The Financial Bid should clearly contain the details (without erasers/overwriting etc.) as mentioned in the form.
 - c. In case of any difference / discrepancy between the rates quoted in figures and words, the later shall prevail.

The Financial Bid will be opened on the **26.08.2022 AT 12:30 PM** in the presence of the bidders or their authorized representatives (with authority letter), who may be present. The decision of the Director of IIM Amritsar in this regard will be final and no requests etc. will be entertained from the bidders.

3. **Summary of Rejection or Disqualification of Bids/Tender**
 - a. Bids received after the stipulated deadline
 - b. Any bid in which rates have not been quoted in accordance with the specified formats/details as specified in the bid document.
 - c. If any bidder has filled more than one bid.
 - d. If unclear, poorly scanned copies are uploaded and received.
 - e. Conditional proposal/bid will not be accepted and will be rejected outright.
 - f. Canvassing in any form will make the tender liable to rejection.
 - g. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification document
4. In case of any dispute or difference, the matter would be referred to the Arbitrator, whose decision shall be final and shall not be called in question. The Director of IIM Amritsar will appoint an Arbitrator with the mutual consent of both the parties (Contractor and IIM Amritsar). Any dispute arising out of this quotation will be subject to jurisdiction of Amritsar.



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5. Special Conditions:

- a. The highest (H1) bidder will be awarded the contract for lifting of the material. H1 shall be evaluated on total amount inclusive of taxes as mentioned in the financial Bid Format.
- b. The weighing machine shall be checked by the representative of IIM Amritsar for its accuracy.
- c. The bidder shall weigh the waste material on weighing machine in the presence of representative of IIM Amritsar who will certify the net weight of waste material.
- d. Payment for the entire quantity of the waste material will be made online/cash before the material is allowed to be removed from the premises. The sold out material will be lifted within 02 days of completion.
- e. The arrangement of transport of sold out waste material will be made by the purchaser at his own cost.
- f. The office will not be responsible for any loss, destruction, damage or deterioration of the sold out material due to any cause, whatsoever.

Sd/-
Dean Administration



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Financial Bid

To,
The Dean Administration,
IIM Amritsar.

Subject: Quotation for printer toners, buses tyres & batteries, wooden beds, chairs, waste wooden etc.

Sir,

With reference to your notice inviting quotation dated _____ for the printer toners, buses tyres & batteries, wooden beds, chairs, waste wooden etc. of IIM Amritsar, I would like to participate in the bidding. I have read and understood all terms & conditions of this NIQ and accept the same. My rates are as per following details:-

S.No.	Items	Rate Per Kg. (in Rs.)
1.	Printer Toners	
2.	Buses Tyre	
3.	Batteries	
4.	Beds (Iron base & wooden top)	
5.	Chair (Iron base & Plastic top)	
	Total	In figures _____ In words _____

Name & Signature with date.....

Address:.....

.....

Contact No.....

Aadhar No.....

Stamp if any.....