



भारतीय प्रबंध संस्थान अमृतसर

INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

पीआईटी बिल्डिंग, सरकारी पॉलिटेक्निक परिसर, पॉलिटेक्निक रोड, छेहरता, जी.टी. रोड अमृतसर- 143105
वेबसाइट :www.iimamritsar.ac.in, दूरभाष 0183-2820040
PIT Building, Inside Govt. Polytechnic Campus; Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105,
Website: www.iimamritsar.ac.in, Ph. No. 0183-2820040

Ref. No.: NIQ/IIMASR/284/2022

Date: - 10.08.2022

Subject: - Notice inviting quotations for auction of waste IT consumable Items.

E-Quotations are invited from interested bidders on the IIM Amritsar e-Tender portal **for auction of waste IT consumable Items**. The bid should be uploaded on the IIM Amritsar e-Tender portal by 12.00 PM on 19.08.2022. The bid may be opened on the e-Tender portal on the same day, i.e. 19.08.2022 at 12.30 PM. The items' quantity, and other related details are mentioned in **Annexure A**.

TERMS & CONDITIONS

1. The Invitation is open to all registered manufacturers/authorized dealers/suppliers who are having PAN/GST number and Bank A/c number in their firm/Co. name.
2. Bidder will sign on all the pages of this quotation at the designated spaces. The submission of the bid implies that the terms and conditions of this quotation are acceptable to the bidder.
3. The bidder should provide a declaration related to non-blacklisting in Annexure 'B'.
4. The bidder shall provide the complete correspondence address, contact number and alternate number and email id.
5. If the date of opening of the quotation is declared a holiday, it will be opened on the next working day at the same time.
6. Any other charges, such as packing and forwarding, delivery charges, sales tax, etc. if any shall be included in the quoted price.
7. **Price:** Prices quoted by the supplier and accepted by the Institute will be final and no deviation in price will be accepted after the submission of bids.
8. The valid copy of recycler certificate, copy of ID proof, (Self attested copy of Ration card/ Voter ID /Aadhar Card etc.), copy of Demand Draft has to be submitted in the technical bid. All these documents has to be uploaded on e - portal.
9. For disposal of e-waste scrap, only authorised dismantler, recycler, registered PRO, EPR-authorized producers are only allowed to participate in the tendering process under E-waste Rules.
10. **Jurisdiction:** For all intents and purposes any contract under the order shall be deemed to have been concluded at Amritsar
11. **Financial Evaluation:** Evaluation would be based on the highest value (H1) basis only. The vendor whom prices would be highest will be selected for the purchase. In case of multiple Items NIQ, Item wise evaluation would be followed and the vendors whom rates would be highest items wise, will get the order for particular items.
12. **The materials offered for disposal is on "AS IS WHERE IS BASIS" in store of "IIM Amritsar" building, in unpacked condition.**
13. The bidders may inspect the materials on any working day between 10.00 AM to 5.00 PM. No complaint whatever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
14. Since, the disposal of the material is on "AS IS WHERE IS BASIS" basis, the removal process should be in a very peaceful and smooth manner. No one shall be allowed to play any objectionable acts while removing the material from the premises of IIM Amritsar.
15. The highest bidder has to submit the amount within seven days from the date of receipt of Award letter.
16. **IIM Amritsar reserves the right:**
 - a. to accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process or to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder. The Director, IIM Amritsar does not bind himself to accept the lowest or any quotation and reserves to himself the right of accepting the whole or any part of the quotation. And, the Tenderer/Bidder shall be bound to perform the same at the rates quoted.
 - b. to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same, without assigning any reason thereof.
 - c. to obtain feedback from the previous/ present clients of the vendor by contacting them or by visiting their site to get first-hand information regarding the services (being) provided by the vendor.
 - d. This office reserves the right not to accept the lowest quotation without assigning any reason for the rejection.
17. **Summary of rejection or disqualification of bids**
 - a. Applications received after the stipulated deadline
 - b. Any bid in which rates have not been quoted in accordance with the specified formats/ details as specified in the bid document.
 - c. If any bidder has filled more than one bid.
 - d. If unclear, poorly scanned copies are uploaded and received.
 - e. Conditional proposal/bid will not be accepted and will be rejected outright.

Signature of bidder with date

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- f. Canvassing in any form will make the quotation liable to rejection.
 - g. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification document.
 - h. If any additions/ alternations are made in tender forms.
 - i. Bids submitted through any other mode other than the E-Tendering portal on IIM Amritsar's website (<https://iimamritsar.ac.in/>).
 - j. Missing any supporting document(s) with the Bids.
 - k. False or misleading information is submitted.
 - l. Unhealthy participation
 - m. Record of poor performance such as, abandoning work, not properly completing the contract, or financial failures /weakness etc.
18. **Queries & Responses:** Queries related to the stated above should be submitted at purchase@iimamritsar.ac.in only till 16-08-2022, 05:00pm. Queries submitted after the due date and time, and on any other email id will not be entertained. The response to the queries will be given within 1-2 days by email after the last date of submission of queries.


Dean Administration

भारतीय प्रबन्ध संस्थान अमृतसर
Indian Institute of Management Amritsar
पी.आई.टी. भवन/P.I.T. Building
सरकारी पोलिटेक्निक परिसर, अमृतसर-143105
Govt. Polytechnic Compound, Amritsar-143105

Annexure – A



भारतीय प्रबंध संस्थान अमृतसर

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S.NO	TONER/DRUM DESCRIPTION	A/u	Total	Unit Rate	Total
1	NPG-52 DU BLACK	Nos	4		
2	NPG-52 DU BLACK	Nos	1		
3	SHARP MX754-AT	Nos	25		
4	NPG-57157 DU	Nos	2		
5	CANON 324	Nos	10		
6	NPG-52 TONER YELLOW	Nos	3		
7	NPG-52 TONER BLACK	Nos	7		
8	NPG-52 TONER CYAN	Nos	3		
9	NPG-52 TONER MAGENTA	Nos	3		
10	CANON 328	Nos	15		
11	TN 3320	Nos	40		
12	TN 1020	Nos	81		
13	NPG57	Nos	24		
14	TN-1020DU	Nos	12		
15	SHARP MX754-AT-DU	Nos	3		
16	LEXMARK TONER	Nos	11		
17	SHARP MX60AT-BLACK	Nos	4		
18	SHARP MX60AT-CYAN	Nos	2		
19	SHARP MX60AT-Magenta	Nos	1		
20	SHARP MX60AT-Yellow	Nos	1		
21	CANON 337	Nos	71		
22	Drum Unit NPG57	Nos	1		
23	NPG54	Nos	22		
24	Sharp MX60-AT	Nos	1		
Total					
GST @					
Grand Total					

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this. I/ we accept all terms and conditions as mentioned in it and hereby offer the rates.

Signature of authorized person _____
Name of the bidder _____
Designation _____
Contact no _____
Email _____

Official seal of BIDDER

Annexure-B

Signature of bidder with date

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CERTIFICATE

(To be provided on the letterhead of the firm)

I hereby certify that the above firm/agency is neither blacklisted by any Central/State Government/ Public Undertaking/Institute nor is any criminal case registered/ pending against the firm or its owner/ partners anywhere in India.

I also certify that the above information is true and correct in every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above agency may be summarily terminated and the firm blacklisted.

Signature of Authorized Signatory

Date:

Name:

Place:

Designation:

Contact No.:

Seal